

Examity Automated Proctoring Transcript

Begin visual description. Webpage titled "Your Exams" from Examity website.

End visual description.

[00:00:00] **NARRATOR:** Welcome to your Examity dashboard. Here you'll see a series of cards representing your upcoming exams. On each card, you will see the exam name, the exam window, the duration, and the exam rules.

[00:00:12] We recommend reviewing these rules so you know what to expect. Also on your dashboard, we've included a systems check so you can make sure your system meets our requirements before test day.

[00:00:23] Please make sure you always use Google Chrome when accessing Examity. When you're ready to begin your exam, click "Start Exam." We'll then do a quick systems check. This will ensure your webcam, microphone, operating system, browser, and internet speed are ready for testing.

[00:00:42] Then click "Add Extension." From here, click "Add to Chrome," then click "Add Extension."

[00:00:53] You may notice a puzzle piece at the top right of the window. Please click the puzzle piece and then click the pin next to Examity's extension. This will pin the extension to the top right for easy access later.

Begin visual description. Webpage titled "Welcome" from Examity website. End visual description.

[00:01:10] Then click "Next." Here you'll be asked to take a picture. Click "Take Picture" and then "Use Photo." On the next window, you'll take a picture of your photo ID.

Begin visual description. ID Photo Verification webpage from Examity website. End visual description.

[00:01:24] Please make sure your name and face are visible. Then click "Accept ID."

- [00:01:33] Next, you'll answer a challenge question. *(The challenge question on the screen is, "What is the middle name of your oldest child?")* Then click "Next." Here you'll be asked for your digital signature. Enter your first name, last name, and then first and last name with no capital letters, and click "Next." Here you'll be reminded of the exam rules, any special instructions, and any documentation that you'll need to download.
- [00:02:08] If you're ready, click "I'm Ready." *(User Agreement webpage from Examity website.)* Please take a moment to review the user agreement, then click "agree." Here you will review how to launch your exam. When you're ready, click "Launch." At this point, you'll be asked to share your screen. Click the image of your screen and then click "Share."
- [00:02:40] Please review the instructions. When the exam is ready, "Begin Exam" will highlight in orange. Click "Begin Exam." Here you'll be prompted to enter the exam password.
- [00:03:00] If you're not taken directly to the exam password field, you may be taken to your LMS first. If that's the case, log in to your school site and proceed to the exam.
- [00:03:28] Once you're at the exam password field, if you're presented with the puzzle piece, make sure Examity is pinned, then click the Examity extension and click "Insert Password." You'll then be able to start your exam.
- [00:03:46] Okay, now back to the first scenario. Here we'll click "Start Exam," and you'll see our window has changed. You can now minimize that.
- [00:04:00] You'll then complete your exam and click "Submit." Then maximize our window and click "End Proctoring Session." Confirm that you've submitted your test, and then click "OK." It will ask you to take a short survey. We value your feedback, so we appreciate the one minute to complete the survey. *(The user completes a feedback survey on the Examity website.)*
- [00:04:28] Then click "Submit." That's it! Thank you for using Examity.